

**BOARD OF SELECTMEN  
OPEN AND EXECUTIVE SESSION  
MINUTES OF MARCH 30, 2016**

Present: Dario Nardi, Chairman, James A. Gagner, Clerk and Selectmen's Assistant, Rebecca Acerra

Absent: Mr. Robert E. Lavash – Vice-Chairman

Attendees: Mrs. Lorena Prokop

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Chairman Nardi called the Meeting to Order at 4 P.M.

*A motion was made to enter into Executive Session under M.G.L. c30A, Section 21 (2) "to conduct strategy sessions in preparation for negotiations with non- union personnel or to conduct collective bargaining sessions or contracts negotiations with non-union personnel" for the Town Accountant, Administrative Assistant, Fire Chief and Chief of Police made by Mr. Lavash; second: Mr. Gagner – unanimous. Roll Call Vote Taken – 3 Yey Votes*

The members of the Board of Selectmen met this afternoon to discuss two (2) proposed contracts with the individuals involved. At the last Executive Session, Chairman Nardi provided drafts of his recommendations for each.

**Administrative Secretary**

Minor revisions were made at the recommendation of Town Counsel. All parties agreed. Discussion of granting one extra week of vacation after January 1, 2018 was discussed. Personal days were changed from 5 to 3 if all agreed to giving the extra week vacation early.

With no further discussions, the following motion was made: Motion to approve the Employment Agreement as discussed with the minor changes agreed to made by Mr. Nardi; second: Mr. Gagner – unanimous.

Motion to approve the Job Description for the Administrative Secretary position as presented made by Mr. Nardi; second: Mr. Gagner – unanimous.

**Chief of Police**

Several minor changes were discussed and agreed upon. The changes are being done as to clean up the language and does not reflect any subtenant change in the agreement overall. The other significant change was in Section 12 "Other Provisions", that currently allows the Chief's cruiser to be used for personal use. In speaking with MIIA, the Board was in agreement that allowing anyone other than those in the employment of the Town or individuals directly related to his profession could be a liability to the town and will not be allowed. All in attendance review Town Counsel's recommendation compared to what the Chief's Counsel provided to Chief Spiewakowski. Additional meeting(s) will be scheduled.

Motion to exit Executive Session and re-convene in Open Session made by Mr. Gagner; second: Mr. Nardi – unanimous. Roll Call Vote: 2 Yey Votes

**OPEN SESSION**

**MINUTES**

Motion to approve and sign the Executive Session Meeting Minutes of February 10<sup>th</sup>, February 17<sup>th</sup> and February 24<sup>th</sup> as written made by Mr. Gagner; second: Mr. Nardi – unanimous.

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**FY17 BUDGET**

As previously discussed, the Board of Selectmen plan on presenting the voters with an increase to the wage classification at the ATM in May. All employees would shift two (2) steps if approved. Motion to move forward with the proposed wage classification for the Annual Town Meeting in May made by Mr. Gagner; second: Mr. Nardi – unanimous.

**CERT** – The Board also discussed the request for a \$3,000.00 budget request. All urged caution in not wanting to create a new position. The Board will look into this further with both Chiefs’. Motion to approve the FY17 Budget Request from CERT with an additional review made by Mr. Gagner; second: Mr. Nardi – unanimous.

**QRMHS**- Mr. Nardi doesn’t want to exceed \$225,000.00 and Mr. Gagner stated that he is not in favor of going over \$200,000.00.

With no further discussion, a Motion to Adjourn was made by Mr. Gagner; second: Mr. Nardi – unanimous at 6:15 PM.

Respectfully submitted,

Rebecca Acerra  
Selectmen’s Assistant

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James A. Gagner, Jr., Clerk